

MASJID RESERVATION REQUEST FORM

Rules and Regulations for use of Masjid Noor

1. The Masjid is available for Nikkah, Akika and Khatam al Quraan only. The Masjid is NOT available for any un-Islamic activities or events.
2. Applicant must obtain advance written approval from the Management to use the Masjid.
3. Applicant shall submit a "Masjid Reservation Request Form" to the Management at least 30 days in advance of the date of the event.
4. The applicant shall observe the Islamic code of conduct, including segregation of the sexes, Islamic Dress Code, Etiquettes of the Masjid, and all Masjid Policies while in the Masjid and on Masjid premises. The applicant shall ensure all guests observe the Islamic code of conduct, Islamic Dress Code, Etiquettes of the Masjid, and all Masjid Policies while in the Masjid and on Masjid premises.
5. The applicant shall advise all Non-Muslim guests of the proper Islamic attire. Any person not dressed in accordance with the Islamic dress code will be refused entry.
6. At no time may the Masjid or its premises be used for un-Islamic activities, including but not limited to smoking or drinking alcohol. No smoking and no alcohol is allowed in the Masjid or its parking lot.
7. Music, songs and dancing or other events against the Islamic code are strictly prohibited in the Masjid or on its premises at all times.
8. Masjid Noor is open to public at all times. Adhan and Salah timings are fixed by the Management and will NOT be changed to meet the needs of the applicant.
9. Masjid Noor shall not be responsible for any loss to the person, property or personal items of the applicant and his/her guests.
10. No video recordings or photography is allowed.
11. Applicant shall NOT decorate the Masjid, change or move the appearance or fixtures of the Masjid (including rugs), or doing anything else that affects the sanctity of the Masjid.
12. The applicant shall be solely responsible for the repair or replacement of any damage to the Masjid, its premises, its fixtures, or its furniture.
13. The applicant shall obtain advance written permission if they want to bring in any furniture or other items to the Masjid. The applicant shall be solely responsible for any items he/she brings to the Masjid. Masjid shall not be responsible for any damage to these items.
14. If the applicant will be serving food, applicant shall only serve Zabihah Halal food.
15. No food or drink is allowed on the prayer area. The applicant shall ensure that he/she and his/her guests do not bring food or drinks on the prayer area.
16. The applicant shall place all the garbage in the garbage bags provided and place them in the area designated.
17. The applicant shall supply his/her own supplies, including, but not limited to plates, spoons, napkins, and drinks.
18. The applicant shall leave the Masjid in the same condition as he/she found it before the event
19. The applicant shall give the required fee of \$300 at least 1 week before the event (subject to change).

I have read the above rules and regulations and Insha'Allah, I will abide by them and ensure that my guests abide by them.

Signature: _____

Date: _____

MASJID RESERVATION REQUEST FORM

All reservations are subject to the approval of the Management Committee. A \$300 dollar fee (subject to change) is required at least 1 week before the event. (make all checks payable to Masjid Noor, Inc).

EMAIL COMPLETED FORM AND SIGNED RULES TO FEEDBACK@MASJIDNOORLI.ORG or drop in Masjid Donation Box.

Name: _____

Address: _____

City: _____

Zip: _____

Email: _____

Cell Phone: _____

Home Phone: _____

Please ensure contact information is correct so that we can contact you with the status of your application.

Reservation Date: _____ Time From: _____ Time to: _____

(Must submit request reserve at least 30 days in advance of event)

Estimated Number of Guests: _____

Please specify type of event _____

(Nikkah, Akika and Khatam al

Quran) Requirements: _____

I wish to make a donation to the Masjid: _____

Masjid Noor Use Only

Approved by: _____ Date: _____

Approved by: _____ Date: _____

Approved by: _____ Date: _____

Approved by: _____ Date: _____

Fee received: Yes No Check # _____ Cash

Reservation Confirmed: Yes No